

COVID-19 Protocols

As lessons move back to face to face teaching, The Acting & Communication Academy will have the following protocols in place to ensure the safety of its students and staff. These protocols are aligned with the NSW Government website guidelines.

The following will remain in place until further advised:

- Do not come to lessons if you show any signs of an illness or any symptoms. Please stay home.
- Students are to wait outside of the teaching space until the previous lesson is finished, and the ACA Tutor invites them in.
- Students and ACA Tutors are to wash hands/sanitise at the beginning and end of each lesson.
- During lessons, students and tutors must maintain social distancing of a minimum of 1.5m from each other.
- Parents/guardians are to wait outside of the teaching space to collect their children and maintain social distancing of a minimum of 1.5m from each other.
- If a parent/guardian is needing to speak with an ACA Tutor, you must organise a separate zoom meeting.
- A space will be identified that can be used to isolate students and ACA Tutors who become sick during a lesson.
- If a child becomes ill during a lesson, parents/guardians will be contacted immediately to collect their child. While awaiting collection, the child will be cared for in the identified space and separated from other children.
- If an ACA Tutor becomes ill during a lesson, parents/guardians will be contacted immediately to collect their children.
- Surfaces will be wiped down/sanitised at the beginning, between lessons and end of lessons.
- Sanitisers, tissues, and bins will be available in the teaching space.
- Students are to bring their own materials to class which will not to be shared with others.
- If a student or ACA Tutor is diagnosed with COVID-19, the public health unit will be contacted immediately on 1300 066 055 and all staff and families will be notified.
- Students, parents, and ACA Tutors will be kept updated of any changes to these protocols.
- A copy of these protocols will be posted at the entrance to each teaching space.

Thank you in advance for your ongoing support of the Acting & Communication Academy.